



Board Briefs



June 27, 2019 Meeting

Minutes from the May 28, 2019 meeting were approved.

The following **Finance/Audit** recommendations were approved:

- ❖ Monthly financial reports and check payment register report for May 2019 were approved.
- ❖ Approval of final revisions to the permanent appropriations for fiscal year 2019.
- ❖ Approval of temporary appropriations for fiscal year 2020.
- ❖ Approval of insurance renewal with Liberty Mutual for the 2019-2020 school year.
- ❖ Approval of cyber liability insurance coverage with Travelers Casualty and Surety of America for the 2019-2020 school year.
- ❖ Approval to transfer out of the General Fund 001 to: \$2,059.10 to Drama Fund R.H.S. 200 911J
- ❖ Approval of a Service Agreement with psi Affiliates, Inc./psi Associates, Inc. for ESY Licensed Practical Nurse Services, at a rate of \$1,368.72 for a student from the Riverside Local School District.
- ❖ Approval of a Service Agreement with psi Affiliates, Inc./psi Associates, Inc. for ESY Licensed Practical Nurse Services, at a rate of \$3,611.90 for a student from the Riverside Local School District.
- ❖ Approval of a Service Agreement with psi Affiliates, Inc./psi Associates, Inc. for ESY Licensed Practical Nurse Services, at a rate of \$4,562.40 for a student from the Riverside Local School District.
- ❖ Approval of a Service Agreement with Education Alternatives (EA) to provide services for a student from the Riverside Local School District for the 2019-2020 school year.
- ❖ Approval of a purchase order for parts and outside labor for buses with Hans Freightliner for the period of July 1, 2019, through September 30, 2019.
- ❖ Approval of a purchase order for fuel for buses with Lykins Oil for the period of May 31, 2019, through June 30, 2019.
- ❖ Approval of FY2020 legal expenses with Brindza McIntyre & Seed, LLP.
- ❖ Approval of a multi-vendor purchase order for security/traffic detail at Riverside High School during the 2019-2020 school year. Work to be performed by deputies from the Lake County Sheriff's Office, 173 days at 8.5 hours per day.
- ❖ Approval of a multi-vendor purchase order for security/traffic detail at LaMuth Middle School during the 2019-2020 school year. Work to be performed by deputies from the Lake County Sheriff's Office, 173 days at 8.5 hours per day.
- ❖ Approval of a purchase order to Vanco Payment Solutions for FY2020 bank fees for credit card and ACH payments made by parents.
- ❖ Approval of a purchase order to Lake Geauga Computer Association (LGCA) for software services and support for the 2019-2020 school year.
- ❖ Approval of a purchase order to Lake Geauga Computer Association (LGCA) for premium EMIS coordinator services for the 2019-2020 school year.
- ❖ Approval of Financial Audit services from the Ohio Auditor of State for fiscal year 2019.
- ❖ Approval of a three-year agreement beginning July 1, 2019 through June 30, 2022 with HOBSONS for the College and Career Readiness Program with Naviance, Inc.
- ❖ Approval of an agreement with Project Lead the Way, Inc. effective for the 2019-2020 school year.
- ❖ Approval of the renewal of a contract with Discovery Education for District-wide video streaming capabilities, for the 2019-2020 school year.
- ❖ Approval of the NWEA Measurers of Academic Progress MAP testing program for the period of July 1, 2019 through June 30, 2020.
- ❖ Approval of a purchase order for 34 computers with STS Education for Riverside High School.
- ❖ Approval of a purchase order for 80 laptops and 18 desktop computers with STS Education for Parkside Elementary School and Riverview Elementary School.
- ❖ Approval of blanket purchase orders in excess of \$15,000 for fiscal year 2019.
- ❖ Approval for the purchase of cleaning equipment for Parkside and Riverview from DeSantis Solutions.
- ❖ Approval of standard school fees for the 2019-2020 school year.
- ❖ Approval to write off outstanding checks totaling \$1,569.88 issued between July 1, 2017, and June 30, 2018, to unclaimed funds. These checks will be considered void. If a claim is made for any of the attached listed checks, a new check will be issued. For any checks unclaimed for a period of five years, the funds will revert to the General Fund.

- ❖ Approval of Secondary Activity Accounts for the 2019-2020 school year.
- ❖ Approval of Then and Now Certificates over \$3,000 per ORC section 5705.41.
- ❖ Approval to accept various donations.

The following **Personnel** recommendations were approved:

Retirement

- ❖ Donna Braunlich, 2nd Grade Teacher at Buckeye Elementary, effective with the end of the 2018-2019 contract year.
- ❖ Amend the effective date of retirement for Nadine Southworth to December 1, 2019.

Resignation

- ❖ Desiree Niksick, Title I Tutor for Hale Road and Hadden Elementary Schools, effective with the end of the 2018-2019 contract year.
- ❖ Raymond Rateno, Intervention Specialist on the Riverside Campus, effective with the end of the 2018-2019 contract year.
- ❖ Diane McCreight, temporary 2 days per week Lunchroom Assistant at Melridge Elementary for the 2018-19 school year, effective June 25, 2019.
- ❖ Aiden Schwartzwalder, Summer Maintenance Worker who did not report.

Non-Renewal

- ❖ Tammi Bush, 3rd Latchkey Assistant as Needed, due to limited availability resulting from increased hours in her position with Nutrition Services.

Transfer of Classified Staff

- ❖ Bryan Goodrich, from Maintenance II to Skilled Crafts, following the completion of Asbestos Hazard Evaluation Specialist and Asbestos Hazard Abatement Specialist licenses and completion of the OSHA 30-Hour Construction Safety and Health program, effective July 1, 2019.
- ❖ Timothy Guthleben, from Maintenance I to Maintenance II, following the completion of additional training to obtain a license to spray pesticides, effective July 1, 2019.
- ❖ Rick Fatur, from Riverside Day Custodian to 12-Month Flexible Floating Custodian – Monday, Tuesday, Thursday, Friday and Saturday – 3:00 p.m. – 11:30 p.m., effective August 1, 2019.
- ❖ Denise Digman, from Riverside Campus Tuesday through Saturday Night Custodian to Riverview Night Custodian 3:00 p.m. – 11:30 p.m., effective August 1, 2019.
- ❖ Tammi Bush, from Assistant Cook at the Riverside Campus to Kitchen Manager at Melridge Elementary, effective with the 2019-2020 contract year.
- ❖ Kathy Fronckowiak, from Assistant Cook at John R. Williams to Assistant Cook at Riverview, effective with the 2019-2020 contract year.
- ❖ Sharma Mudzyn, from Cashier at Hadden Elementary to Assistant Cook at John R. Williams, effective with the 2019-2020 contract year.
- ❖ Cheryl Zahn, from Lunchroom Assistant at Melridge Elementary, 3 days per week to 5 days per week, effective with the 2019-2020 contract year.
- ❖ Tammie Dwyer, Kitchen Manager at Parkside Elementary, from 6.5 hours per day to 7 hours per day due to larger participation at Parkside.
- ❖ Nana Charlton, Assistant Cook at Harding Jr./Sr. High, from 4 hours per day to 5.5 hours per day due to increased participation at Harding Jr./Sr. High.
- ❖ Therese Snyder, from Playground Assistant at Melridge Elementary to Playground Assistant at Parkside Elementary, effective with the 2019-2020 contract year.
- ❖ Victoria Kenyon, Nutrition Services Secretary, from 4 hours per day to 6 hours per day, effective with the 2019-2020 school year.

Transfer of Certified Staff

- ❖ Julie Weber, from Principal at Melridge Elementary to Elementary Assistant Principal, effective August 1, 2019.
- ❖ Beth Rider, from Intervention Specialist at Parkside Elementary to Itinerant Preschool Teacher at Melridge Elementary, effective August 28, 2019.
- ❖ Matt Grendel, Intervention Specialist, from LaMuth Middle School to the Riverside Campus, effective August 28, 2019.
- ❖ Elizabeth Goodge, Mathematics Teacher, from LaMuth Middle School to the Riverside Campus, effective August 28, 2019.
- ❖ Julie Sutton, from First Grade Teacher at Buckeye Elementary to Second Grade Teacher at Buckeye Elementary, effective August 28, 2019.
- ❖ Sarah David, from Preschool Teacher at Melridge Elementary to Kindergarten Teacher at Buckeye Elementary, effective August 28, 2019.
- ❖ Jennifer Soots, from Kindergarten Teacher at Buckeye Elementary to Preschool Teacher at Melridge Elementary, effective August 28, 2019.

- ❖ Meghan Ellar, from Intervention Specialist at LaMuth Middle School to Special Education Preschool at Buckeye Elementary, effective August 28, 2019.
- ❖ Joy Alfaro, from Title I Tutor at Buckeye Elementary to 1st Grade Teacher at Buckeye Elementary, effective August 28, 2019.

Employment

- ❖ Brittany Jakopic, Intervention Specialist at Parkside Elementary, One-Year Limited Contract, effective August 28, 2019.
- ❖ Kari DeMore, Intervention Specialist at LaMuth Middle School, One-Year Limited Contract, effective August 28, 2019.
- ❖ Francis Carraher III, Math Teacher at LaMuth Middle School, One-Year Limited Contract, effective August 28, 2019.
- ❖ Vanessa Nielsen, ELA/Math Teacher at LaMuth Middle School, One-Year Limited Contract, effective August 28, 2019.
- ❖ Jennifer Johnson, Night Custodian for Riverview Elementary, 3:00 p.m. - 11:30 p.m., One-Year Limited Contract, effective with the 2019-2020 contract year.
- ❖ Intervention Specialists for Summer 2019 ESY program: Erin Kevern and William Conway
- ❖ Special Needs Assistants for the Summer 2019 ESY program: Michelle Ricci and Janeen Sweeney
- ❖ Summer Camp Counselors for the 2019 Summer Camp Program: Camp Coordinators: Georgianne McNeil, Emily Dorrell and Julie Oris. Camp Counselors: Julie Goldy, Melissa Gray, Cora Greggs, Amanda Jordan, Samantha Laing, Matt Lamos, Audrey Laur, Julie Oris, Jessica Shoff, Nick Stodalak, Danielle Thompson, McKenzie Wolf, Megan Zahursky.
- ❖ Summer Technology Workers: Kevin Bahner, Dylan Bryce.
- ❖ Summer Maintenance Worker: Ethan Moore.

Non-Athletic Supplemental Contracts

- ❖ Approval of non-athletic supplemental contracts.

Classified Supplemental Contracts

- ❖ Joan Zovko, Special Needs Assistant for student in Marching Band for 2019-2020
- ❖ Matt Montonini, Head Custodian – Riverside
- ❖ Eddie Mlinaric, Head Custodian – LaMuth

Classified Substitutes

- ❖ Tammi Bush, Noah Coley, Adam Kalb, Kevin Preto

Administrative Handbook and Contract Changes

- ❖ Approval of the recommendation of the Superintendent of Schools that the Board of Education of the Riverside Local School District hereby: (1) approves the revised Employee Handbook for Administrators and Directors effective August 1, 2019; (2) amends, with the consent of Melissa Mlakar, her employment in the administrative position of Executive Director of Curriculum & Instruction to a 236-day contract year effective August 1, 2019 at an annual salary of \$113,095 which has been prorated using Dr. Mlakar's current daily rate to reflect the increased number of annual workdays; and (3) amends, with the consent of Cheryl Lanning, her employment in the administrative position of Executive Director of Student Services to a 236-day contract year effective August 1, 2019 at an annual salary of \$114,777 which has been prorated using Mrs. Lanning's current daily rate to reflect the increased number of annual workdays.

Fall Athletic Supplemental Contracts

- ❖ Approval of the Fall Athletic Supplemental Contracts for 2019-2020.

The following **Curriculum & Programming** recommendations were approved:

- ❖ Approval of the 8th grade trip to Washington D.C., scheduled for March 11, 12, and 13, 2020. There will be no cost to the Board of Education.
- ❖ Approval of the updated Alumni Association Bylaws.

The following **Buildings & Grounds/Operations** recommendations were approved:

- ❖ Approval of a change order with ICON Construction to revise masonry wing walls/jambs at overhead coiling door at Concord.
- ❖ Approval of a change order with ICON Construction to revise masonry wing walls/jambs at overhead coiling door at Madison.
- ❖ Approval of a change order with ICON Construction to add the first responder radio system at Concord.
- ❖ Approval of a change order with ICON Construction to add the first responder radio system at Madison.
- ❖ Approval authorizing the purchase of four new 78 passenger conventional school buses and one new 71 passenger special needs school bus from Rush Truck Centers of Ohio, Inc. through the Ohio Schools Council's Cooperative School Bus Purchasing Program at a cost of \$81,300 per stock conventional unit with camera system and \$86,992 per special needs bus with camera system. Total purchase of \$430,721 to be made from the permanent improvement fund (fund 033) effective July 1, 2019.

This ends all official action by the Board of Education.

Next Meeting: Special Meeting July 8, 2019 7:00 a.m.
Regular Meeting July 30, 2019 7:00 p.m.