



# Board Briefs



## June 30, 2020 Meeting

Minutes from the May 26 Regular meeting, June 3 and June 10, 2020 Special meetings were approved.

The following **Finance/Audit** recommendations were approved:

- ❖ Monthly financial reports and check payment register report for May 2020 were approved.
- ❖ Approval for the establishment of fund 035 Termination Benefits to be used in accordance with Ohio Revised Code section 5705.13 beginning in Fiscal Year 2021.
- ❖ Approval for the establishment of fund 507 Elementary and Secondary School Emergency Relief Fund to be used for emergency relief grants to schools related to the COVID-19 pandemic beginning in Fiscal Year 2021.
- ❖ Approval for the establishment of fund 508 Governor's Emergency Education Relief Fund to be used for emergency support through grants to schools that have been most significantly impacted by coronavirus beginning in Fiscal Year 2021.
- ❖ Approval of final revisions to the permanent appropriations for fiscal year 2020.
- ❖ Approval of temporary appropriations for fiscal year 2021.
- ❖ Approval of insurance renewal with Liberty Mutual for the 2020-2021 school year.
- ❖ Approval of cyber liability insurance coverage with Travelers Casualty and Surety of America for the 2020-2021 school year.
- ❖ Approval requesting the County Auditor to make advance payments of taxes pursuant to Ohio Revised Code 321.34.
- ❖ Approval of FY2021 legal expenses with Brindza McIntyre & Seed, LLP.
- ❖ Approval of a multi-vendor purchase order for security/traffic detail at Riverside High School during the 2020-2021 school year. Work to be performed by deputies from the Lake County Sheriff's Office.
- ❖ Approval of a multi-vendor purchase order for security/traffic detail at LaMuth Middle School during the 2020-2021 school year. Work to be performed by deputies from the Lake County Sheriff's Office.
- ❖ Approval of enrollment in the Southwestern Ohio Educational Purchasing Council or "SWOEP" Group Retrospective Rating Program of the Bureau of Workers Compensation for 2021.
- ❖ Approval of an agreement with LLA Therapy for the 2020-2021 school year to provide services for students from the Riverside Local School District, effective August 14, 2020 through August 13, 2021.
- ❖ Approval of a Student Service Agreement - Re-Ed ASPIRE with Re-Education Services, Inc. for educational purposes of students from the Riverside Local School District for the 2020-21 school year.
- ❖ Approval of a Student Service Agreement - Re-Ed ACCESS with Re-Education Services, Inc. for educational purposes of students from the Riverside Local School District for the 2020-2021 school year.
- ❖ Approval of a contract with Re-Ed ACCESS for students from the Riverside Local School District for Summer ESY services.
- ❖ Approval of an Occupational Therapy Service Purchase Agreement with Re-Education Services, Inc. for Occupational Therapy (OT) of students from the Riverside Local School District for the 2020-2021 school year.
- ❖ Approval of an Agreement with NWEA for FY21 Gifted Map Testing.
- ❖ Approval of an Agreement with Frontline Education for FY21 Absence & Substitute Management.
- ❖ Approval of an Agreement with Frontline Education for FY21 Applicant Tracking.
- ❖ Approval of a Student Service Agreement - Classroom Aid with Re-Education Services, Inc. for students from the Riverside Local School District for the 2020-2021 school year.
- ❖ Approval of a Footprints Center for Autism 2020 Extended School Year (ESY) Program Plan and Contract for students from the Riverside Local School District, effective July 1, 2020 through August 21, 2020.
- ❖ Approval of the Lake/Geauga Educational Assistance Foundation (LEAF) Contracted Services Agreement for the 2020-2021 school year.
- ❖ Approval of Elementary and Secondary Activity Accounts for the 2020-2021 school year.
- ❖ Approval of blanket purchase orders in excess of \$15,000 for fiscal year 2021.
- ❖ Approval of a purchase order to Vanco Payment Solutions for FY2021 bank fees for credit card and ACH payments made by parents.
- ❖ Approval of a purchase order to Lykins Oil for fuel for buses.
- ❖ Approval of a purchase order to Hans Freightliner for parts and labor for buses.

- ❖ Approval of a purchase order to Cerni Motors for parts and labor for buses.
- ❖ Approval of a purchase order to Lake Geauga Computer Association (LGCA) for premium EMIS coordinator services for the 2020-2021 school year.
- ❖ Approval of a purchase order to Lake Geauga Computer Association (LGCA) for software services and support for the 2020-2021 school year.
- ❖ Approval authorizing the treasurer to issue a purchase order for 210 teacher laptop computers using FY2021 permanent improvement funds.
- ❖ Approval authorizing the treasurer and superintendent to issue purchase orders for hand sanitizer, personal protective equipment, and other safety related items.
- ❖ Approval of transfer out of the General Fund 001: \$75,000.00 to Food Service 006-0000; \$16,500.00 to Drama Fund R.H.S. 200-911J; \$381.88 to LaMuth Ski Club 200-973A; \$1,190.69 to Eighth Grade Trip Fund 300-941J; \$1,841.20 to RHS Girls LaCrosse Special 300-947A.
- ❖ Approval of year end advances out of the general fund to cover year end deficits in the following grant funds. The advances will be returned back by the respective funds in FY2021. The general fund will advance the following funds: from General Fund 001 \$14,404.47 to Fund 516 IDEA Part B; from General Fund 001 \$3,425.85 to Fund 572 Title I; from General Fund 001 \$75.00 to Fund 590 Improving Teacher Quality; from General Fund 001 \$1,500.00 to Fund 599 Title IV-A; from General Fund 001 \$3,013.31 to Fund 599 Striving Readers Grant.
- ❖ Approval of standard schools fees for the 2020-2021 school year.
- ❖ Approval to write off outstanding checks totaling \$1,102.16 issued between July 1, 2018, and June 30, 2019, to unclaimed funds. These checks will be considered void. If a claim is made for any of the attached listed checks, a new check will be issued. For any checks unclaimed for a period of five years, the funds will revert to the General Fund.
- ❖ Approval of Then and Now Certificates over \$3,000 per ORC section 5705.41.
- ❖ Approval to accept donations.

The following **Personnel** recommendations were approved:

#### **Retirement**

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- ❖ Bonnie Nau, Transportation Operator, effective July 1, 2020.

#### **Resignation**

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- ❖ Tonya Hinkle, Transportation Operator and Transportation Assistant, effective July 6, 2020.
- ❖ Diane McCreight, Transportation Operator, effective June 30, 2020.
- ❖ Kathy Burnham, PM Latchkey Assistant - Riverview Elementary, effective June 5, 2020.
- ❖ Chris Hastings, Head Coach - Girls' Soccer, effective June 28, 2020.

#### **Transfers**

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- ❖ Jaime Steen from Preschool Assistant at Parkside Elementary to 10-Month Secretary at Buckeye Elementary, effective with the 2020-2021 school year.
- ❖ Judy Kerver, from Special Needs Assistant at Riverview Elementary to Preschool Assistant at Parkside Elementary, effective with the 2020-2021 school year.
- ❖ Brad Allen, from Vocal Music at LaMuth Middle School to Instrumental Music at the Riverside Campus/JRW, effective with the 2020-2021 school year.

#### **Employment**

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- ❖ Emily Eckles, Intervention Specialist ED Position at Parkside Elementary, One-Year Limited Contract, BA - Step 0, effective August 21, 2020.
- ❖ Christopher Basich, Assistant Principal (Campus Curriculum), 2-Year Administrative Contract, effective August 1, 2020.
- ❖ Theresa Miller, Matt Grendel, and Kathy Babcock, Summer Intervention.

#### **Supplemental**

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- ❖ Increase of \$1,500.00 to Jaime McIntyre's Senior Advisor supplemental for the 2019-2020 school year.

#### **Extended Days**

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- ❖ Approval of 5 extended days for the 2019-2020 school year and 3 extended days for the 2020-2021 school year for Michelle Gifford.

#### **OAPSE Agreement**

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- ❖ Approval of a new two-year master agreement with the Ohio Association of Public School Employees (OAPSE) Local #374 covering years 2020-2021 and 2021-2022.

#### **Employee Handbook for Confidential and Exempt Employees**

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- ❖ Approval of updates to the Employee Handbook for Confidential and Exempt Employees.

The following **Buildings & Grounds/Operations** recommendations were approved:

- ❖ Approval of authorizing the purchase of three new 78 passenger conventional school buses with gas engines at a cost of \$82,402 per stock conventional unit and two new 78 passenger conventional school

buses with diesel engines at a cost of \$85,424 per stock conventional unit from Rush Truck Centers of Ohio, Inc. through the Ohio Schools Council's Cooperative School Bus Purchasing Program. Purchase will include five SEON camera systems installed by REM Communications at a cost of \$3,989 per bus. Total purchase of \$437,999 to be made using \$18,252.04 of grant funds, if actually awarded, through the School Bus Purchase Program with the remaining balance from the permanent improvement fund (fund 033) effective July 1, 2020.

- ❖ Approval on the recommendation of the Superintendent of Schools, the Riverside Local School District Board of Education hereby authorizes the Treasurer/CFO to: (a) publish a legal notice and invitation to bidders in accordance with Ohio R.C. Section 3313.46 advertising for sealed bids for the Riverside Local School District's Welding Lab Modification Project ("Project") pursuant to the plans, drawings, and specifications which have been prepared for this Project, (b) publicly open and read the sealed bids immediately after the time for submitting such bids has expired, (c) tabulate such bids and make a report to the Board, and (d) make a recommendation to the Board at a subsequent meeting regarding the award of contracts for the work in compliance with applicable law.
- ❖ Approval of a purchase order with All Ways Construction for district-wide parking lot repairs.

**This ends all official action by the Board of Education.**

Next Meeting: Regular Meeting July 28, 2020 7:00 p.m.