



**Monday, January 13, 2020
Organizational Meeting**

**Riverside High School
Inscho Conference Room
7:00 p.m.**

1. Opening Items

Subject A. Call to Order (Jennifer Harden 2019 Board President)

Meeting Jan 13, 2020 - Organizational Meeting

Category 1. Opening Items

Type Information, Procedural

Notice of this meeting was given in accordance with the provisions of Bylaw 0164B of the Riverside Local Board of Education which was adopted in accordance with Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.

The Bylaws of the Board of Education can be found [here](#).

Subject B. Roll Call

Meeting Jan 13, 2020 - Organizational Meeting

Category 1. Opening Items

Type Procedural

Jennifer Harden
Jack Miley
Belinda Grassi
Tom Hach
Lori Krenisky

Subject C. Pledge of Allegiance

Meeting Jan 13, 2020 - Organizational Meeting

Category 1. Opening Items

Type Procedural

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Subject D. Oath of Office

Meeting Jan 13, 2020 - Organizational Meeting

Category 1. Opening Items

Meeting Jan 13, 2020 - Organizational Meeting
Category 2. Election of Officers
Type Action

Motion: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Jack Miley	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

3. Establish schedule of meetings for 2020

Subject A. Establish meeting dates for 2020

Meeting Jan 13, 2020 - Organizational Meeting
Category 3. Establish schedule of meetings for 2020
Type Action, Procedural
January _____
February _____
March _____
April _____
May _____
June _____
July _____
August _____
September _____
October _____
November _____
December _____

Meetings begin at _____ A.M./P.M. in the Inscho Conference Room.

Subject B. Approval of established schedule of meetings for 2020

Meeting Jan 13, 2020 - Organizational Meeting
Category 3. Establish schedule of meetings for 2020

Type Action

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Jack Miley	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

4. Standing Authorizations - 2020

Subject A. Standing Authorizations

Meeting Jan 13, 2020 - Organizational Meeting

Category 4. Standing Authorizations - 2020

Type Action, Procedural

Motion to approve the following standing authorizations #1 through #34 as recommended by the Treasurer and Superintendent of the Riverside Local Schools so that the business of the district may be done expediently:

1. Authorize the Treasurer to establish a Board Member Service Fund of \$20,000 for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties.
2. Designate the Inscho Conference room located at Riverside High School as the normal location for regular meetings which are typically held at 7:00 pm and held at least once every two months.
3. Designate the District's website and BoardDocs as the reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings.
4. Adopt existing bylaws and policies for its own operation and the operation of the school system.
5. Authorize the Treasurer or his designee to sign all payroll, general fund, permanent improvement funds, bond retirement fund, federal funds, lunch fund, and student activity funds checks during 2020.
6. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
7. Authorize the Treasurer to borrow against the first half tax settlement.
8. Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
9. Authorize the Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition, services have been completed to satisfaction, or based upon other requirements.
10. Authorize the Treasurer to open and close bank accounts as needed.
11. Authorize the Treasurer to renew liability insurance for Board members.
12. Authorize the Treasurer to advertise for bids as specified by law.
13. Authorize the Treasurer to increase appropriations as needed with Board approval.
14. Authorize the Treasurer to act as Prevailing Wage Coordinator.
15. Authorize the Treasurer to secure bonds in the amount of \$50,000 each for the Treasurer and Superintendent.
16. Authorize Angela Boyer, Donnelle Jordan, and Sally Shelby to initial for the Clerk Custodian for all funds.
17. Authorize the Superintendent or designee to administer all federal programs in compliance with local, state and federal regulations. (Required by state and federal regulations.)
18. Authorize the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and temporary personnel as needed in emergency situations. Such employment to be presented for Board approval at the next regular meeting.
19. Authorize the Superintendent to serve as purchasing agent for the school district and to spend a maximum of \$15,000 without prior approval of the Board.
20. Authorize the Assistant Superintendent to approve purchase orders in absence of the Superintendent.

21. Authorize the Superintendent to enter into contracts with non-certified personnel involved in extra-curricular activities.
22. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
23. Authorize the Superintendent and Treasurer to attend professional meetings.
24. Authorize the Superintendent or designee to be the Hearing Officer for Discipline Hearings.
25. Set the mileage reimbursement rate for 2020 at the IRS approved rate.
26. Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
27. Authorize the Superintendent and Treasurer to continue to recommend Board policies and procedures (administrative guidelines) that prevent, deter, and or detect material misstatements due to fraud. Internal controls cannot totally eliminate the risk of fraud, but the Board of Education can attempt as best as possible to enact policies and procedures that promote effective internal controls. The District recognizes that by size, effective segregation of duties may not be ultimately feasible, and cross training is an ongoing need in order to operate with smaller staff departments. The established Board policies and procedures comply with Ohio Revised Code. The District complies with recommendations by the State Auditor through annual audits, NEOLA and OSBA recommended policies and procedures, Auditor of State technical bulletins, and other applicable resources such as the Ohio Department of Education updates to policies and procedures.
28. Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Lake County Board of Revision and the Ohio Board of Tax Appeals, to participate in other real property tax appeal in which the Riverside Local School District is a party, to enter into settlement agreements and stipulations of value related to real property tax complaints and appeals, and to take such other actions as are necessary to protect the best interests of the Riverside Local School District in matters of real property taxation, provided that the Treasurer give regular updates regarding such actions to the Board of Education.
29. Authorize Gary Platko in his capacity of Treasurer to serve as the Records Officer of the Riverside Local School District and to engage in such activities to assist the District with regards to the applicable legal requirements of the Ohio Public Records Act as amended, effective immediately and until further notice. Gary Platko shall be the designee of each of the elected officials for purposes of the public records training.
30. Designate Angela Boyer, Assistant to the Treasurer as the District's credit card compliance officer in accordance with Ohio House Bill 312.
31. Designate The News Herald as the official newspaper for the publication of those notices required by law to be made in a newspaper.
32. Authorize membership with the Ohio School Boards Association (OSBA).
33. Authorize OSBA Legal Assistance Fund Consultant Service.
34. Establish a fee of \$0.10 per page to be charged to individuals requesting paper copies of the schedule of meetings, agenda, or notice of individual meetings. There will be no fee for electronic copies.

Subject B. Approval of Standing Authorizations for 2020

Meeting Jan 13, 2020 - Organizational Meeting

Category 4. Standing Authorizations - 2020

Type Action

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye _____	Nay _____	Abstain _____
Jack Miley	Aye _____	Nay _____	Abstain _____
Belinda Grassi	Aye _____	Nay _____	Abstain _____
Tom Hach	Aye _____	Nay _____	Abstain _____
Lori Krenisky	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

5. Standing Committee Appointments for 2020

Subject **A. Standing committee appointments by Board President**

Meeting Jan 13, 2020 - Organizational Meeting

Category 5. Standing Committee Appointments for 2020

Type Action, Procedural

- Finance/Audit/Personnel Chairperson - _____ Member
- _____
- Policy Chairperson - _____ Member
- _____
- Curriculum & Programming Chairperson - _____ Member
- _____
- Buildings & Grounds/Operations Chairperson - _____ Member
- _____

Subject **B. Approval of Standing Committee Appointments for 2020**

Meeting Jan 13, 2020 - Organizational Meeting

Category 5. Standing Committee Appointments for 2020

Type Action

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Jack Miley	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

6. Standing Board Liaisons for 2020

Subject **A. Standing Board Liaisons**

Meeting Jan 13, 2020 - Organizational Meeting

Category 6. Standing Board Liaisons for 2020

Type Action, Procedural

- Alumni Association Liaison - _____
- Booster Organizations Liaison - _____
- Legislative Liaison - _____
- Strategic Plan Committee Liaison - _____
- Superintendent's Business Advisory Liaison - _____

Subject **B. Approval of Standing Board Liaisons for 2020**

Meeting Jan 13, 2020 - Organizational Meeting
Category 6. Standing Board Liaisons for 2020
Type Action

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Jack Miley	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

7. Tax Budget for Fiscal Year 2020

Subject A. Approval of Tax Budget for Fiscal Year 2021

Meeting Jan 13, 2020 - Organizational Meeting
Category 7. Tax Budget for Fiscal Year 2020
Type Action

Motion to approve the tax budget for fiscal year 2021.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Jack Miley	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed

File Attachments Tax Budget FY2021.pdf (52 KB)

8. Closing Items

Subject A. Next meeting announcement

Meeting Jan 13, 2020 - Organizational Meeting
Category 8. Closing Items
Type Information

Next Meeting: Business Meeting January __, 2020 7:00 p.m.

Subject

B. Adjournment

Meeting Jan 13, 2020 - Organizational Meeting

Category 8. Closing Items

Type Action

Recommended Action Motion to Adjourn.

Motion to adjourn at _____ a.m./p.m.

Motion: _____

Second: _____

Vote:

Jennifer Harden	Aye_____	Nay_____	Abstain_____
Jack Miley	Aye_____	Nay_____	Abstain_____
Belinda Grassi	Aye_____	Nay_____	Abstain_____
Tom Hach	Aye_____	Nay_____	Abstain_____
Lori Krenisky	Aye_____	Nay_____	Abstain_____

President declares the motion: carried, failed