

Welcome to Hadden Elementary



1800 MENTOR AVENUE, PAINESVILLE, OHIO 44077

(440) 355-4414

www.riversideslocalschools.com

HERE ARE SOME VERY IMPORTANT FACTS THAT YOU WILL NEED TO KNOW CONCERNING HADDEN ELEMENTARY AND YOUR CHILD:

The Principal is Ms. Michelle Walker.
The Secretary is Mrs. Cynthia Mahoney.

School FEES

Our SCHOOL FEE is \$68.00 per student. This covers consumable materials, assignment books and take home folders. This fee may be paid through infinite campus, in the office, or you can send a check in with your child. Please make checks payable to Hadden Elementary. Be sure to mark "FEES" on your check in the memo section.



DOCUMENTATION – By the State of Ohio Law, copies of the following documents MUST BE

FILED in your child's permanent record:

1. Original Birth Certificate (A school office personnel will make a copy from the original.)
2. Immunization Record
3. Proof of Residency
4. Custody Papers, if applicable.

A detailed list of these necessary documents is on the reverse side. **IF YOU HAVE NOT PROVIDED THIS INFORMATION TO THE SCHOOL OFFICE PLEASE DO SO IMMEDIATELY.**



If you have any other questions, please feel free to call the office at (440) 354-4414. We are looking forward to having your child attend Hadden!



School Hours

Entrance Bell is at 9:00 a.m.

Students are not permitted inside the building before this time without special permission.

PLEASE OBSERVE THIS RULE STRICTLY. Students who walk to school or are dropped off should **NOT** arrive before 9:00 a.m., since there will be **NO** supervision before that time.

Tardy Bell is at 9:10 a.m.

****Dismissal** is at 3:40 p.m.

**** Our kindergarten program is half day every day. ****
PM kindergarten is from 12:55 p.m. – 3:40 p.m.



PLEASE INFORM YOUR CHILD'S TEACHER IN WRITING HOW YOUR CHILD WILL BE DISMISSED FROM SCHOOL. THROUGHOUT THE SCHOOL YEAR, PLEASE CONTINUE TO KEEP THE TEACHER INFORMED IN WRITING OF ANY CHANGES WITH YOUR CHILD'S DISMISSAL..



IF YOUR CHILD IS ABSENT, please phone the school by 9:30 a.m. The absence line is 358-8651 and is available 24/7. Please leave the following

1. Your child's last name (spelled out) & first name
2. Your child's teacher's name
3. Who is making the phone call
4. The **REASON** for the absence



IF YOUR CHILD RIDES THE BUS and you have a question (i.e. late bus, problems on the bus), please call the Transportation Department for busing information. The number is (440) 357-5571.