



Board Briefs



February 26, 2013 Meeting

Minutes from the January 29, 2013 Board meeting were approved.

The following **Finance/Audit** recommendations were approved:

- ❖ Financial reports for all funds, Budget Modification report, Fund to Fund Transfers and the Check Payment Register report for January 2013.
- ❖ Resolution to approve Change Order #1 Deduction of \$5,000.00.
- ❖ Resolution to accept the donation of \$663 of materials for the Academic Decathlon from Carol Fleck. This includes four (4) study guides, resource guides and practice test materials.
- ❖ Resolution to approve an agreement with EA GROUP to conduct a review of existing documentation related to asbestos to assess Riverside Local Schools' apparent level of compliance with AHERA regulations and assist in improving compliance status at an estimated rate of \$1,135.00.
- ❖ Approval of a Settlement Agreement, Release and Waiver for Special Education Services.
- ❖ Resolution to approve the Ohio School Boards Association membership for 2013 at a cost of \$6,546.
- ❖ RESOLVE THAT WHEREAS, there are numerous outstanding Board issued Payroll checks dating back to 2008; and WHEREAS, these checks are now void; and, WHEREAS, if a claim is made for any of the attached listed funds a new check will be reissued; THEREFORE BE IT RESOLVED, that the funds shall be receipted into the General Fund and said checks cancelled.
- ❖ RESOLVE THAT WHEREAS, there are numerous outstanding Board issued checks dating back to 2011; and, WHEREAS, these checks are now void; and, WHEREAS, if a claim is made for any of the attached listed funds a new check will be reissued, The checks from 2011 will be written off in the amount of \$971.26 and receipted into the General Fund. The checks from 2012 will be transferred to unclaimed funds Fund 022. WHEREAS, a fund to fund transfer for the purpose of transferring unclaimed funds from the General Fund 001 to Unclaimed Funds 022 in the amount of \$3142.19. THEREFORE BE IT RESOLVED, that the listed funds shall be receipted into the General Fund as listed above and transferred to the Unclaimed Funds 022 fund.

The following **Personnel** recommendations were approved:

Retirement

- ❖ Lee Wilson, Study Hall Monitor (rified), effective July 1, 2011.

Resignation

- ❖ Kimberly Singleton, P.M. Latchkey Assistant at Buckeye Elementary, effective January 18, 2013.

Leave of Absence

- ❖ Daralynn Yurkovich, unpaid medical leave of absence effective December 3, 2012, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.
- ❖ Mary Jo Przela, Teacher at LaMuth Middle School, extension of unpaid maternity leave of absence from February 5, 2013 through March 22, 2013.
- ❖ Megan Layhew, maternity and FMLA leave of absence effective January 15, 2013, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education
- ❖ Shirley Jamison, medical and FMLA leave of absence effective January 28, 2013, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.
- ❖ David Denner, medical and FMLA leave of absence effective February 1, 2013, until such time he is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.
- ❖ Lori Farrar, maternity and FMLA leave of absence effective January 14, 2013, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.

Employment

- ❖ Meghan Henry, Long-Term Substitute Teacher for Teacher on unpaid medical leave, effective with the 31st consecutive day, January 23, 2013.
- ❖ Kathleen Janesh, Extreme Team Reading and Math Teacher for Hadden Elementary at the Board-approved tutor rate.
- ❖ Jeannette Haffey, A.M. Latchkey Supervisor at Melridge Elementary, Monday through Friday, 2.75 hours per day, effective February 27, 2013.
- ❖ Jeannette Haffey, P.M. Latchkey Supervisor at Melridge Elementary, Monday through Friday, 3.50 hours per day, effective February 27, 2013.
- ❖ Lynn Palek, Long-Term Substitute Teacher for Teacher on unpaid maternity leave, effective with the 31st consecutive day, February 19, 2013.

Recall from R.I.F.

- ❖ Gayle Zirkle, Transportation Operator 2.5 hours per day, effective February 11, 2013.

Transfer

- ❖ David Menko, from Maintenance I to Maintenance II effective August 1, 2012.

Supplementals

- ❖ Marcus McCaleb, Boys Head Track Coach
- ❖ Edward Monty, Freshman Baseball
- ❖ Katelyn Gurbach, Pit Conductor
- ❖ Daniel Wayner, Volunteer Varsity Softball
- ❖ Douglas Lory, Volunteer Freshmen Baseball

Classified Substitute: Thomas Brothers

The following **Programs** recommendation was approved:

- ❖ Approval for the Riverside High School Drama Club to attend the Ohio Educational Theatre Association 2013 State Thespian Conference in Toledo. The event is scheduled for March 1, 2, and 3, 2013.
- ❖ Delete Board Policy 8120 - DECLARATION REGARDING MATERIAL ASSISTANCE /NONASSISTANCE TO A TERRORIST ORGANIZATION (DMA)
- ❖ Revise the following Policies by removing reference to Policy 8120:
 1. Policy 1220 EMPLOYMENT OF THE SUPERINTENDENT
 2. Policy 1310 EMPLOYMENT OF THE TREASURER
 3. Policy 1520 EMPLOYMENT OF ADMINISTRATORS
 4. Policy 3120 EMPLOYMENT OF PROFESSIONAL STAFF
 5. Policy 3120.04 EMPLOYMENT OF SUBSTITUTE TEACHERS
 6. Policy 3120.05 EMPLOYMENT OF PROFESSIONAL STAFF MEMBER IN SUMMER SCHOOL AND ADULT EDUCATION PROGRAMS
 7. Policy 3120.06 SELECTING STUDENT TEACHERS/ADMINISTRATIVE INTERNS
 8. Policy 3120.07 EMPLOYMENT OF CASUAL RESOURCE PERSONNEL
 9. Policy 3120.08 EMPLOYMENT OF PERSONNEL FOR Co-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
 10. Policy 4120 EMPLOYMENT OF CLASSIFIED STAFF
 11. Policy 4120.04 EMPLOYMENT OF SUBSTITUTES
 12. Policy 4120.08 EMPLOYMENT OF PERSONNEL FOR Co-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
 13. Policy 6320 PURCHASES
 14. Policy 6440 COOPERATIVE PURCHASING
 15. Policy 6450 LOCAL PURCHASING
 16. Policy 6460 VENDOR RELATIONS
- ❖ Adoption of New/Revised Board Policies
 1. Bylaw 0131 LEGISLATIVE
 2. Bylaw 0167.2 USE OF PERSONAL COMMUNICATION DEVICES
 3. Policy 1411 WHISTLEBLOWER PROTECTION
 4. Policy 3211 WHISTLEBLOWER PROTECTION
 5. Policy 4211 WHISTLEBLOWER PROTECTION
 6. Policy 1422 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
 7. Policy 3122 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
 8. Policy 4122 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
 9. Policy 1520 EMPLOYMENT OF ADMINISTRATORS

10. Policy 2260	NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
11. Policy 2340	FIELD AND OTHER DISTRICT-SPONSORED TRIPS
12. Policy 2623	STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
13. Policy 2623.02	THIRD GRADE READING GUARANTEE
14. Policy 3142	NON-RENEWAL OF A TEACHER CONTRACT
15. Policy 5112	ENTRANCE REQUIREMENTS
16. Policy 5410	PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION
17. Policy 5460	GRADUATION REQUIREMENTS
18. Policy 6107	AUTHORIZATION TO ACCEPT AND DISTRIBUTE ELECTRONIC RECORDS AND TO USE ELECTRONIC SIGNATURES
19. Policy 7300	DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY
20. Policy 8210	SCHOOL CALENDAR
21. Policy 8800	RELIGIOUS/PATRIOTIC CEREMONIES AND OBSERVANCES
22. Policy 8900	ANTI-FRAUD

The following **Buildings & Grounds/Operations** recommendations were approved:

- ❖ Resolution to declare transportation impractical for certain identified students was presented pursuant to the requirements of Ohio Revised Code chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality. The Superintendent of Schools recommends that the board of education adopt the following resolution: WHEREAS the students identified as listed on EXHIBIT F have been determined to be residents of this school district, and eligible for transportation services; and WHEREAS after careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students to their selected schools; and WHEREAS the following factors as identified in Revised Code 3327.02 have been considered: (1) the number of pupils to be transported; and (2) the cost of providing transportation in terms of equipment, maintenance, personnel, and administration to: All Saints of St. John Vianney, Andrews-Osborne Academy, Cornerstone Christian Academy, St. Mary's School – Chardon, St. Mary's School – Mentor, Willo-Hill Christian School, and Willoughby Montessori Dayschool. WHEREAS the option of offering payment in lieu of transportation is provided in Revised Code: Therefore, Be It RESOLVED that the Riverside Local Board of Education hereby approves the declaration of impractical to transport for the identified students, and offering them payment in lieu of transportation.
- ❖ Resolution to approve the Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies. WHEREAS, the Riverside Local (Lake County) Schools Board of Education wishes to advertise and receive bids for the purchase of 5 – 72 passenger school bus chassis and bodies. The 2013-2014 Cooperative School Bus Purchasing Program fee is \$325.00. THEREFORE, BE IT RESOLVED the Riverside Local Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 5 – 72 passenger school bus chassis and bodies. This Board agrees to pay \$325.00 to Ohio Schools Council for school district membership as a service fee for this purpose.

This ends all official action by the Board of Education.

Next Meeting: Business Meeting March 26, 2013 7:00 p.m.