



Board Briefs



January 3, 2012 Board of Education Organizational Meeting

Mike Rock administered the Oath of Office to Pam Johnson and Tom Hach.

- ❖ Mitch Kallay was elected President and Belinda Grassi, Vice President.
- ❖ The Board established dates for 2012 Board of Education meetings.

Business Meetings	(4th Tuesday of each Month except December)
January	24
February	28
March	27
April	24
May	22
June	26
July	24
August	28
September	25
October	23
November	27
December	11 (2 nd Tuesday)

NOTE: All meetings begin at 7:00 p.m. in the Board Conference Room.

The following standing authorizations were approved for 2012 as recommended by the Treasurer, Assistant Treasurer, and Superintendent of the Riverside Local Schools so that the business of the district may be done expediently:

- ❖ Authorize the Treasurer to establish a Board Member Service Fund of \$20,000 for expenses incurred by Board members in their duty as Board members for 2012.
- ❖ Authorize the Treasurer or his designee to sign all payroll, general fund, permanent improvement funds, bond fund, bond retirement fund, federal funds, lunch fund and student activity funds checks during 2012.
- ❖ Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
- ❖ Authorize the Treasurer to borrow against the first half tax settlement.
- ❖ Authorize the Treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
- ❖ Authorize the Treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition, services have been completed to satisfaction or based upon other requirements.
- ❖ Authorize the Treasurer to open bank accounts as needed.
- ❖ Authorize the Treasurer to renew liability insurance for Board members.
- ❖ Authorize the Treasurer to advertise for bids as specified by law.
- ❖ Authorize the Treasurer to increase appropriations as needed with Board approval.
- ❖ Authorize the Treasurer to act as Prevailing Wage Coordinator.
- ❖ Authorize the Treasurer to secure bonds in the amount of \$50,000 each for the Treasurer, Assistant Treasurer and Superintendent.
- ❖ Authorize Sally Shelby, Penny Angeloro, and Angela Boyer to initial for the Clerk Custodian for all funds.
- ❖ Authorize the Superintendent or designee to administer all federal programs in compliance with local, state and federal regulations. (Required by state and federal regulations.)
- ❖ Authorize the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and temporary personnel as needed in emergency situations. Such employment to be presented for Board approval at the next regular meeting.

- ❖ Authorize the Superintendent to serve as purchasing agent for the school district and to spend a maximum of \$15,000 without prior approval of the Board. Such expenditure to be presented for Board approval at the next regular meeting.
 - ❖ Authorize the Superintendent to enter into contracts with non-certified personnel involved in extra-curricular activities.
 - ❖ Authorize the Superintendent or designee to approve professional development for all employees of the school district.
 - ❖ Authorize the Superintendent and Treasurer to attend professional meetings.
 - ❖ Authorize the Superintendent or designee to be the Hearing Officer for Discipline Hearings.
 - ❖ Set the rate at \$.10 per copy and \$1.00 per CD/DVD/Audio Cassette Tape for providing copies of materials to individuals upon request.
 - ❖ Set the mileage reimbursement rate for 2012 at the IRS approved rate.
 - ❖ Motion to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
 - ❖ Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Lake County Board of Revision and the Ohio Board of Tax Appeals, to participate in other real property tax appeal in which the Riverside Local School District is a party, to enter into settlement agreements and stipulations of value related to real property tax complaints and appeals, and to take such other actions as are necessary to protect the best interests of the Riverside Local School District in matters of real property taxation, provided that the Treasurer give regular updates regarding such actions to the Board of Education.
- The Board President established Standing Committee Appointments for 2012.

- **Finance/Audit**- Richard Radcliffe, Chairperson and Pam Johnson
- **Personnel**- Pam Johnson, Chairperson and Belinda Grassi
- **Programs**- Belinda Grassi, Chairperson and Tom Hach
- **Buildings & Grounds/Operations**- Tom Hach, Chairperson and Richard Radcliffe

- Standing Board Committee Liaisons for 2012.

- **Excellence for Education Foundation Liaison** - Belinda Grassi
- **Legislative Liaison**- Richard Radcliffe
- **Booster Organizations Liaison** – Pam Johnson
- **Alumni Association Liaison** – Tom Hach
- **Superintendent's Business Advisory Liaison** – Mitch Kallay

- Community Area Liaisons for 2012

- **Concord Liaison** - Belinda Grassi
- **Leroy Liaison**- Richard Radcliffe
- **Painesville Township Liaison** – Mitch Kallay
- **Grand River Liaison** – Pam Johnson
- **Painesville Liaison** – Tom Hach

This ends all official action by the Board of Education at the Organizational Meeting.



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January 13, 2012 Board of Education Planning Meeting

The following **Buildings & Grounds/Operations Committee** recommendations were approved:

- ❖ Adoption of New/Revised Board Policy 7460 ENERGY CONSERVATION
- ❖ Resolution to determine that the Merrick-Hutchinson building is no longer needed for school purposes and to authorize the Board President and Treasurer to enter into the attached Purchase Agreement with the Village of Grand River for the sale of the Merrick-Hutchinson building.

The following **Finance/Audit** recommendation was approved:

- ❖ Resolution to accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor.

This ends all official action by the Board of Education.

Next Meeting: Business Meeting January 24, 2012



Board Briefs



January 13, 2012 Board of Education Tax Budget Meeting

The following was approved by the Board of Education for FY2013:

- ❖ The Tax Budget for FY 2013 and to instruct the Treasurer to certify and file a copy with the Lake County Budget Commission prior to January 20th.

This ends all official action by the Board of Education.

Next Meeting: Business Meeting January 24, 2012