

RIVERSIDE LOCAL BOARD OF EDUCATION



Regular Meeting
Riverside High School
February 26, 2013
7:00 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. "Notice of this meeting was given in accordance with the provisions of Bylaw 0164R of the Riverside Local Board of Education which was adopted in accordance with Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act."
- IV. Pledge of Allegiance
- V. Welcome – Board President

On behalf of the Board, I would like to welcome all students, staff, parents, and interested community members to tonight's Board of Education meeting. I would like to remind everyone that this is a meeting of the Board of Education held in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is time for public comment during the meeting in the Public Participation section on the agenda.

- VI. Minutes from the January 29, 2013 Board meeting.

Motion: _____ Second: _____

Discussion: _____

The vote:	Belinda Grassi	Aye	_____	Nay	_____	Abstain	_____
	Tom Hach	Aye	_____	Nay	_____	Abstain	_____
	Pam Johnson	Aye	_____	Nay	_____	Abstain	_____
	Mitch Kallay	Aye	_____	Nay	_____	Abstain	_____
	Richard Radcliffe	Aye	_____	Nay	_____	Abstain	_____

President declares the motion: carried, failed

- VII. Special Reports:
- VIII. Old Business
- IX. New Business

X. Board of Education Committee and Liaison Reports

- Belinda Grassi – Superintendent’s Business Advisory Liaison, Painesville Liaison
- Tom Hach – Personnel Committee; Alumni Association Liaison; Concord Twp. Liaison
- Pam Johnson – Programs Committee; Booster Organizations Liaison; Grand River Liaison
- Mitch Kallay – Finance/Audit Committee; Excellence for Education Foundation Liaison; Painesville Twp. Liaison
- Richard Radcliffe – Buildings & Grounds/Operations Committee; Legislative Liaison, Leroy Twp. Liaison

XI. Superintendent’s Report

XII. Treasurer’s Report

XIII. Public Participation

Anyone wishing to address the Board of Education will be recognized by the Board President. Speakers are requested to identify themselves and their topic; comments are limited to three minutes.

Consent Agenda

A Consent Agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Finance/Audit

Motion to approve the items listed on the Finance/Audit Consent Agenda as recommended by the Treasurer items A - H:

Finance/Audit Consent Agenda Items

- A. Financial reports for all funds, Budget Modification report, Fund to Fund Transfers and the Check Payment Register report for January 2013.
- B. Resolution to approve Change Order #1 Deduction of \$5,000.00 (EXHIBIT A)
- C. Resolution to accept the donation of \$663 of materials for the Academic Decathlon from Carol Fleck. This includes four (4) study guides, resource guides and practice test materials.
- D. Resolution to approve an agreement with EA GROUP to conduct a review of existing documentation related to asbestos to assess Riverside Local Schools’ apparent level of compliance with AHERA regulations and assist in improving compliance status at an estimated rate of \$1,135.00. (EXHIBIT B)
- E. Approval of a Settlement Agreement, Release and Waiver for Special Education Services. (EXHIBIT C)
- F. Resolution to approve the Ohio School Boards Association membership for 2013 at a cost of \$6,546.

G. RESOLVE THAT WHEREAS, there are numerous outstanding Board issued Payroll checks dating back to 2008; and

WHEREAS, these checks are now void; and,

WHEREAS, if a claim is made for any of the attached listed funds a new check will be reissued;

NOW THEREFORE BE IT RESOLVED, that the listed funds shall be receipted into the General Fund and said checks cancelled. (EXHIBIT D)

H. RESOLVE THAT WHEREAS, there are numerous outstanding Board issued checks dating back to 2011; and,

WHEREAS, these checks are now void; and,

WHEREAS, if a claim is made for any of the attached listed funds a new check will be reissued

The checks from 2011 will be written off in the amount of \$971.26 and receipted into the General Fund.

The checks from 2012 will be transferred to unclaimed funds Fund 022.

WHEREAS, a fund to fund transfer for the purpose of transferring unclaimed funds from the General Fund 001 to Unclaimed Funds 022 in the amount of \$3142.19.

NOW THEREFORE BE IT RESOLVED, that the attached listed funds shall be receipted into the General Fund as listed above and transferred to the Unclaimed Funds 022 fund as listed above (EXHIBIT E)

Motion: _____ Second: _____
Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

Personnel

Motion to approve the items listed on the Personnel Consent Agenda as recommended by the Superintendent items A - I:

Personnel Consent Agenda Items

A. Retirement

1. Lee Wilson, Study Hall Monitor (rified), effective July 1, 2011.

B. Resignation

1. Kimberly Singleton, P.M. Latchkey Assistant at Buckeye Elementary, effective January 18, 2013.

C. Leave of Absence

1. Daralynn Yurkovich, unpaid medical leave of absence effective December 3, 2012, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.
2. Mary Jo Przela, Teacher at LaMuth Middle School, extension of unpaid maternity leave of absence from February 5, 2013 through March 22, 2013.
3. Megan Layhew, maternity and FMLA leave of absence effective January 15, 2013, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education
4. Shirley Jamison, medical and FMLA leave of absence effective January 28, 2013, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.
5. David Denner, medical and FMLA leave of absence effective February 1, 2013, until such time he is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.
6. Lori Farrar, maternity and FMLA leave of absence effective January 14, 2013, until such time she is able to return to work pursuant to the Family and Medical Leave Act of 1993, and Article XII of the Negotiated Agreement between RLEA and the Riverside Local Board of Education.

D. Employment

1. Meghan Henry, Long-Term Substitute Teacher for Teacher on unpaid medical leave, effective with the 31st consecutive day, January 23, 2013, at a pro-rated salary based on \$37,032, BA – Step 0,
2. Kathleen Janesh, Extreme Team Reading and Math Teacher for Hadden Elementary at the Board-approved tutor rate.
3. Jeannette Haffey, A.M. Latchkey Supervisor at Melridge Elementary, Monday through Friday, 2.75 hours per day at the hourly rate of \$12.41, effective February 27, 2013.
4. Jeannette Haffey, P.M. Latchkey Supervisor at Melridge Elementary, Monday through Friday, 3.50 hours per day at the hourly rate of \$12.41, effective February 27, 2013.
5. Lynn Palek, Long-Term Substitute Teacher for Teacher on unpaid maternity leave, effective with the 31st consecutive day, February 19, 2013, at a pro-rated salary based on \$37,032, BA – Step 0.

E. Recall from RIF

1. Gayle Zirkle, Transportation Operator 2.5 hours per day, 2nd Year of a Two Year contract at the hourly rate of \$17.52 – Step 1, effective February 11, 2013.

F. Transfer

1. David Menko, from Maintenance I to Maintenance II effective August 1, 2012.

G. Having offered and advertised the following positions, and not having received any applications or acceptances from qualified licensed individuals, the Riverside Board of Education hereby employs the following individuals pending successful completion of requirements for the Pupil Activity Supervisor Permit:

1. Marcus McCaleb, Boys Head Track Coach \$4,697
2. Edward Monty, Freshman Baseball \$2,685
3. Katelyn Gurbach, Pit Conductor \$672
4. Daniel Wayner, Volunteer Varsity Softball

H. Non-Employee Volunteer(s):

1. Douglas Lory, Volunteer Freshmen Baseball

I. Classified Substitute(s): Thomas Brothers

Motion: _____ Second: _____
Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

Programs

Motion to approve the items listed on the Programs Consent Agenda as recommended by the Superintendent items A - D:

Programs Consent Agenda Items

- A. Approval for the Riverside High School Drama Club to attend the Ohio Educational Theatre Association 2013 State Thespian Conference in Toledo. The event is scheduled for March 1, 2, and 3, 2013.
- B. Delete Board Policy 8120 DECLARATION REGARDING MATERIAL ASSISTANCE /NONASSISTANCE TO A TERRORIST ORGANIZATION (DMA)
- C. Revise the following Policies by removing reference to Policy 8120
 1. Policy 1220 EMPLOYMENT OF THE SUPERINTENDENT
 2. Policy 1310 EMPLOYMENT OF THE TREASURER
 3. Policy 1520 EMPLOYMENT OF ADMINISTRATORS
 4. Policy 3120 EMPLOYMENT OF PROFESSIONAL STAFF
 5. Policy 3120.04 EMPLOYMENT OF SUBSTITUTE TEACHERS
 6. Policy 3120.05 EMPLOYMENT OF PROFESSIONAL STAFF MEMBER IN SUMMER SCHOOL AND ADULT EDUCATION PROGRAMS
 7. Policy 3120.06 SELECTING STUDENT TEACHERS/ADMINISTRATIVE INTERNS

8. Policy 3120.07 EMPLOYMENT OF CASUAL RESOURCE PERSONNEL
9. Policy 3120.08 EMPLOYMENT OF PERSONNEL FOR Co-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
10. Policy 4120 EMPLOYMENT OF CLASSIFIED STAFF
11. Policy 4120.04 EMPLOYMENT OF SUBSTITUTES
12. Policy 4120.08 EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
13. Policy 6320 PURCHASES
14. Policy 6440 COOPERATIVE PURCHASING
15. Policy 6450 LOCAL PURCHASING
16. Policy 6460 VENDOR RELATIONS

D. Adoption of New/Revised Board Policies

1. Bylaw 0131 LEGISLATIVE
2. Bylaw 0167.2 USE OF PERSONAL COMMUNICATION DEVICES
3. Policy 1411 WHISTLEBLOWER PROTECTION
4. Policy 3211 WHISTLEBLOWER PROTECTION
5. Policy 4211 WHISTLEBLOWER PROTECTION
6. Policy 1422 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
7. Policy 3122 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
8. Policy 4122 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
9. Policy 1520 EMPLOYMENT OF ADMINISTRATORS
10. Policy 2260 NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
11. Policy 2340 FIELD AND OTHER DISTRICT-SPONSORED TRIPS
12. Policy 2623 STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
13. Policy 2623.02THIRD GRADE READING GUARANTEE
14. Policy 3142 NON-RENEWAL OF A TEACHER CONTRACT
15. Policy 5112 ENTRANCE REQUIREMENTS
16. Policy 5410 PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION
17. Policy 5460 GRADUATION REQUIREMENTS
18. Policy 6107 AUTHORIZATION TO ACCEPT AND DISTRIBUTE ELECTRONIC RECORDS AND TO USE ELECTRONIC SIGNATURES
19. Policy 7300 DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY

- 20. Policy 8210 SCHOOL CALENDAR
- 21. Policy 8800 RELIGIOUS/PATRIOTIC CEREMONIES AND OBSERVANCES
- 22. Policy 8900 ANTI-FRAUD

Motion: _____ Second: _____
 Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

Buildings & Grounds/Operations

Motion to approve the items listed on the Buildings & Grounds/Operations Consent Agenda as recommended by the Superintendent items A - B:

Buildings & Grounds/Operations Consent Agenda Items

- A. This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Schools recommends that the board of education adopt the following resolution:

WHEREAS the students identified as listed on EXHIBIT F have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students to their selected schools; and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered: (1) the number of pupils to be transported; and (2) the cost of providing transportation in terms of equipment, maintenance, personnel, and administration to:

All Saints of St. John Vianney, Andrews-Osborne Academy, Cornerstone Christian Academy, St. Mary’s School – Chardon, St. Mary’s School – Mentor, Willo-Hill Christian School, and Willoughby Montessori Dayschool.

WHEREAS the option of offering payment in lieu of transportation is provided in Revised Code: Therefore, Be It

RESOLVED that the Riverside Local Board of Education hereby approves the declaration of impractical to transport for the identified students, and offering them payment in lieu of transportation. (EXHIBIT F)

- B. Resolution to approve the Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies.

WHEREAS, the Riverside Local (Lake County) Schools Board of Education wishes to advertise and receive bids for the purchase of 5 – 72 passenger school bus chassis and bodies. The 2013-2014 Cooperative School Bus Purchasing Program fee is \$325.00.

THEREFORE, BE IT RESOLVED the Riverside Local Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 5 – 72 passenger school bus chassis and bodies. This Board agrees to pay \$325.00 to Ohio Schools Council for school district membership as a service fee for this purpose.

Motion: _____ Second: _____

Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

- XIV. Board of Education Update

- XV. BE IT RESOLVED that the Board of Education of the Riverside Local School District hereby adjourns to Executive Session at ____ (time) ____ relative to:

- Personnel matters (individuals need not be named)
- Purchase or sale of property
- Pending Litigation
- Labor Negotiations
- Security arrangements
- Matters required to be kept confidential by state or federal law

Motion: _____ Second: _____

Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

- XVI. Motion to Return to Regular Session

Motion: _____ Second: _____

Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

XVII. Motion to Adjourn

Motion: _____ Second: _____

Discussion: _____

The vote:	Belinda Grassi	Aye _____	Nay _____	Abstain _____
	Tom Hach	Aye _____	Nay _____	Abstain _____
	Pam Johnson	Aye _____	Nay _____	Abstain _____
	Mitch Kallay	Aye _____	Nay _____	Abstain _____
	Richard Radcliffe	Aye _____	Nay _____	Abstain _____

President declares the motion: carried, failed

Next Meeting: Business Meeting March 26, 2013 7:00 p.m.